

Microsoft Office 2013 Ebooks Collection Omniscient

Microsoft Excel 2010 Inside Out
Excel 2013 All-in-One For Dummies
Microsoft System Center Troubleshooting Configuration Manager
Microsoft Powerpoint 2016
Microsoft Office Word 2007 Step by Step
From IT Pro to Cloud Pro
Microsoft Office 365 and SharePoint Online
Microsoft OneNote Step by Step
Microsoft Office Access 2007 Step by Step
Excel Pivot Tables Recipe Book
Office 2016 All-in-One For Dummies
Office 2016 For Dummies
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Pro .NET Memory Management
Outlook 2013 Absolute Beginner's Guide
Introducing Microsoft SQL Server 2016
Microsoft Office Professional 2013
Microsoft Word 2013: Complete
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Microsoft Azure Essentials - Fundamentals of Azure
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Understanding ActiveX and OLE
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Office 2013 All-In-One Absolute Beginner's Guide
Office 2013 Bible
Microsoft Project 2013 Step by Step
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Microsoft Access 2013 Step by Step
Nook HD Survival Guide: Step-by-Step User Guide for the Nook Tablet: Using Hidden Features, Downloading FREE eBooks, Buying Apps, Sending eMail, and Surfing the Web
Fundamentals of Computer Programming with C#
Microsoft Excel 2013
What Every Engineer Should Know About Excel
Introducing Microsoft Power BI
Microsoft Outlook 2013 Step by Step
Office 2016 Simplified
Microsoft System Center Software Update Management Field Experience

Microsoft Excel 2010 Inside Out

800x600 Focused technical guidance from System Center experts Part of a series of specialized guides on System Center--this book walks through the tools and resources used to manage the complex task of tracking and applying software updates to client computers in the enterprise using Windows Server 2012 R2 and System Center 2012 R2, or later. Written by experts on the Microsoft System Center team and with Microsoft MVP Mitch Tulloch as series editor, this title focuses on maintaining operational efficiency, minimizing security issues, and maintaining the stability of the network infrastructure. Normal 0 false false false EN-US X-NONE X-NONE MicrosoftInternetExplorer4

Excel 2013 All-in-One For Dummies

Microsoft System Center Troubleshooting Configuration Manager

Pivot Tables are a huge growth area. This book gives people the fast-answers they need to succeed The book is far more detailed than any competing title. Readers of this book will be able to do more, and more quickly The book goes beyond basic explanations and includes real-world troubleshooting, performance and security information not provided elsewhere

Microsoft Powerpoint 2016

Presents a guide to Office Professional 2013, describing such tasks as creating documents, spreadsheets, and slide presentations; managing email; and organizing notes, covering the Microsoft programs Word, Excel, Access, OneNote, Publisher, Outlook, and PowerPoint.

Microsoft Office Word 2007 Step by Step

Experience learning made easy - and quickly teach yourself how to manage the complete project life cycle with Project 2013. With Step by Step, you set the pace - building and practicing the skills you need, just when you need them! Work with Project 2013 on your PC or touch-enabled device Build and fine-tune your project plan Schedule tasks and milestones, and assign resources Track progress and costs, and manage variances Troubleshoot delays and budget overruns Customize Gantt chart views, tables, and calendars Learn project-management best practices

From IT Pro to Cloud Pro Microsoft Office 365 and SharePoint Online

The leading book on Microsoft Office, now fully updated for Office 2010 Microsoft Office, the world's leading productivity suite, has been updated with new tools. Veteran Office users as well as newcomers will need the comprehensive information in this bestselling All-in-One guide. With a self-contained minibook devoted to each Office application plus minibooks on how Office works together and how you can expand its usefulness, Office 2010 All-in-One For Dummies gets you up to speed and answers the questions you'll have down the road. Microsoft Office is the office productivity suite used around the globe; nearly every business worker encounters it daily The 2010 revision will affect all applications in the suite Eight minibooks cover Word, Excel, PowerPoint, Outlook, Access, Publisher, common Office tools, and ways to expand Office productivity Also covers the new online versions of Word, Excel, and PowerPoint as well as changes to the interface and new tools and techniques Office 2010 All-in-One For Dummies makes it easy to learn to use Office and gets you up and running on all the changes and enhancements in Office 2010.

Microsoft OneNote Step by Step

With Microsoft SQL Server 2016, a variety of new features and enhancements to the data platform deliver breakthrough performance, advanced security, and richer, integrated reporting and analytics capabilities. In this Preview 2 ebook, we introduce three new security features: Always Encrypted, Row-Level Security, and dynamic data masking; discuss enhancements that enable you to better manage performance and storage: TempDB configuration, query store, and Stretch Database; review several improvements to Reporting Services; and also describe AlwaysOn Availability Groups, tabular enhancement, and R integration. This book is a preview edition because it's not complete; the final edition will be available Spring of 2016.

Microsoft Office Access 2007 Step by Step

The Nook HD Survival Guide is a handy reference tool for discovering the secrets of the Nook HD. This book organizes the wealth of knowledge about the Nook HD into one place. The organization within this book is unlike any other, and it allows you to instantly find the information you seek. Looking for tips on changing the font size or highlighting passages? Navigate to the "Reading eBooks" chapter. Need more advanced tips, such as capturing screenshots or accessing the SD card? Peruse the Tips, Tricks, and Customization chapter. You will also learn how to download FREE eBooks, send email from your Nook HD, play pre-installed games, and read news for FREE. Unlike the official Nook HD user manual, the Nook HD Survival Guide is not written like a book in paragraph form. Instead, every instruction is broken down into clear, concise steps. The Nook HD Survival Guide provides useful information not discussed in the Nook HD manual, such as tips and tricks, hidden features, and troubleshooting advice. This guide is constantly updated, going above and beyond by discussing recent known issues and solutions. This Nook HD Guide includes: Getting Started: - Registering the Nook HD - Connecting the Nook HD to a PC - Setting Up Wi-Fi - Using the Wishlist - Lending eBooks - Changing the Font Size - Using the Dictionary - Taking Notes - Downloading Thousands of Free eBooks - Managing Applications - Managing Email - List of Nook-friendly websites that save you time typing in long URL addresses - Shortcuts and Tips Advanced Topics: - Taking a Screenshot - Switching Between Applications - Playing Music - Viewing and Editing Photos - Buying eBooks through the Barnes and Noble Store - Subscribing to Magazines and Newspapers - Cancelling Subscriptions - Book Browsing Tips - Sending an Email - Using the Web Browser - Adding Bookmarks and Notes - Viewing Periodicals - Troubleshooting - Contacting the Nook HD Support Team

Excel Pivot Tables Recipe Book

Experience learning made easy—and quickly teach yourself how to create professional-looking business and technical diagrams with Visio 2010. With Step by Step, you set the pace—building and practicing the skills you need, just when you need them! Build a variety of charts and diagrams with Visio templates Draw organization charts, floor plans, flowcharts, and more Apply color, text, and themes to your Visio diagrams Use Visio shapes to link to, store, and visualize data Collaborate on diagrams with Microsoft SharePoint 2010 Create custom diagrams with your own shapes and templates Your Step by Step digital content includes: All the book's practice files—ready to download and put to work. Fully searchable online edition of this book—with unlimited access on the Web. Free online account required.

Office 2016 All-in-One For Dummies

Prepare for Microsoft Exam 70-347--and help demonstrate your real-world mastery of the skills needed to help securely and efficiently provide Microsoft Office 365 services in any environment. Designed for experienced IT pros ready to advance their status, Exam Ref focuses on the critical-thinking and decision-making acumen needed for success at the MCSA level. Focus on the expertise measured by these

objectives: Manage clients and end-user devices Provision Microsoft SharePoint Online site collections Configure Microsoft Exchange Online and Skype for Business for end users Plan for Exchange Online and Skype for Business This Microsoft Exam Ref: Organizes its coverage by exam objectives Features strategic, what-if scenarios to challenge you Provides exam preparation tips written by a top trainer, consultant, and sysadmin Assumes you have experience with the Office 365 Admin Center and an understanding of Exchange Online, Skype for Business, SharePoint Online, Office 365 ProPlus, and Microsoft Azure Active Directory

Office 2016 For Dummies

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Modernize your IT skills for the new world of cloud computing! Whether you are an IT administrator, developer, or architect, cloud technologies are transforming your role. This guide brings together the knowledge you need to transition smoothly to Microsoft Office 365 cloud-only and hybrid environments. Microsoft MVP Ben Curry and leading cloud architect Brian Laws present specific, up-to-date guidance on administering key cloud technologies, including Microsoft Office 365, SharePoint Online, Azure AD, and OneDrive for Business. Microsoft cloud technology experts Ben Curry and Brian Laws show you how to: Anticipate and respond to the ways cloud technologies change your responsibilities, such as scripting key management tasks via Windows PowerShell Understand today's new mix of essential "Cloud Pro" skills related to infrastructure, scripting, security, and networking Master modern cloud administration for Office 365 cloud and hybrid environments to deliver content and services, any time, on any device, from anywhere, and across organizational boundaries Administer and configure SharePoint Online, including services, site collections, and hybrid features Help secure client devices via Mobile Device Management for Office 365 Centrally manage user profiles, groups, apps, and social features Bridge Office 365 and on-premises environments to share identities and data Enforce governance, security, and compliance

Microsoft SharePoint Online for Office 365

Office 2016 For Dummies (9781119293477) was previously published as Office 2016 For Dummies (9781119077374). While this version features a new Dummies cover and design, the content is the same as the prior release and should not be considered a new or updated product. The bestselling Microsoft Office book of all time Packed with straightforward, friendly instruction, this updated edition of the bestselling Microsoft Office book gets you thoroughly up to speed on the latest version of the industry standard for office productivity suites. In no time, Office 2016 For Dummies will help you become a whiz at Word, take your Excel skills to new heights, add pizzazz to your PowerPoint presentations, and make every part of your work day more organized and productive. Following alongside approachable, plain-English explanations, you'll quickly discover how to type, format text, and design documents in Word; navigate and edit spreadsheets, create formulas, and analyze data in Excel; configure email, store contacts, organize tasks, and schedule your time with Outlook; create and edit well-designed and crowd-pleasing PowerPoint presentations; and design, edit, and modify an Access database. Even if the mere thought of working with Microsoft Office makes you nervous, this fun

and friendly guide makes it easy. Helps you make sense of word processing, email, presentations, data management and analysis, and much more Covers the five main Office applications: Word, Excel, PowerPoint, Outlook, and Access Walks you through the new features of Microsoft Office 2016 Written by a veteran author who has written more than 20 For Dummies books, which account for more than three million books in print If you're an uninitiated user looking to make the most of this powerful suite of applications, this hands-on, friendly guide is the key to your brand new Office!

Pro .NET Memory Management

Microsoft Azure Essentials from Microsoft Press is a series of free ebooks designed to help you advance your technical skills with Microsoft Azure. The first ebook in the series, Microsoft Azure Essentials: Fundamentals of Azure, introduces developers and IT professionals to the wide range of capabilities in Azure. The authors - both Microsoft MVPs in Azure - present both conceptual and how-to content for key areas, including: Azure Websites and Azure Cloud Services Azure Virtual Machines Azure Storage Azure Virtual Networks Databases Azure Active Directory Management tools Business scenarios Watch Microsoft Press's blog and Twitter (@MicrosoftPress) to learn about other free ebooks in the "Microsoft Azure Essentials" series.

Outlook 2013 Absolute Beginner's Guide

Start learning the latest in Office Office Simplified is the quick, easy, full-color guide to the new features and tools of the latest version of Office. With a clear, highly visual, introductory style of instruction, this book gives you step-by-step directions alongside illustrative screen shots to help you learn Microsoft's bestselling productivity software. You'll take a tour through all Office applications, and learn how the new tools can make your workday easier. The simplified approach eliminates unnecessary information, focusing instead on the essentials you need to know to get things done. Organized for easy navigation, this helpful guide is designed to be used both as a start-to-finish tutorial and as a handy desk reference when you run into unfamiliar territory. Whether you're upgrading from a previous version or using the Office suite of applications for the first time, this book has you covered every step of the way. You'll find the answers you need, new tools you can use, and the step-by-step guidance that helps you get it right on the first try. Get acquainted with the Office workflow Walk through Word, Excel, PowerPoint, Outlook, and Publisher Follow along with practical examples to tackle dozens of tasks Compose documents, create spreadsheets, organize your email, and more This book provides the ideal rundown of Microsoft Office's full feature set and capabilities. Even experienced users may learn something they never realized they were missing. If you need to get things done with minimal interruption to your workflow, Office Simplified will get you up to speed quickly and easily.

Introducing Microsoft SQL Server 2016

Experience learning made easy—and quickly teach yourself how to stay organized and stay connected using Outlook 2013. With Step by Step, you set the

pace—building and practicing the skills you need, just when you need them! Includes downloadable practice files and a companion eBook. Set up your email and social media accounts Send, search, filter, and organize messages Manage one or more calendars, and share your schedule Help protect your inbox and outbox Create and track tasks, to-do lists, and appointments

Microsoft Office Professional 2013

The comprehensive reference, now completely up-to-date for Excel 2013! As the standard for spreadsheet applications, Excel is used worldwide - but it's not always user-friendly. However, in the hands of veteran bestselling author Greg Harvey, Excel gets a whole lot easier to understand! This handy all-in-one guide covers all the essentials, the new features, how to analyze data with Excel, and much more. The featured minibooks address Excel basics, worksheet design, formulas and functions, worksheet collaboration and review, charts and graphics, data management, data analysis, and Excel and VBA. Covers the changes in the newest version as well as familiar tasks, such as creating and editing worksheets, setting up formulas, and performing statistical functions Walks you through the new analysis tools that help make it easier to visualize data with the click of a mouse Details new ways to explore your data more intuitively and then analyze and display your results with a single click Whether you're an Excel newbie or a veteran user who wants to get familiar with the latest version, Excel 2013 All-in-One For Dummies has everything you need to know.

Microsoft Word 2013: Complete

The best of the best from our Excel, Word, Access, and PowerPoint Bibles! Learn the sought-after features of the core applications from the Office 2013 suite. This Office 2013 Bible features the best-of-the-best content from the Excel 2013 Bible, by "Mr. Spreadsheet" John Walkenbach; the Word 2013 Bible, by Office expert Lisa A. Bucki; the PowerPoint 2013 Bible, by MOS Master Instructor and PowerPoint expert Faithe Wempen; and the Access 2013 Bible from Microsoft Certified Application Developer Michael Alexander and Office and Access expert Dick Kusleika. This major resource also covers Outlook, Publisher, OneNote, SkyDrive, and other important features in the Office 2013 suite. If you want to quickly and effectively use Office 2013, start in the experts' corner with this must-have book. Gives you the best-of-the-best content on Office 2013 from the leading experts, authors, and contributors to our Excel, Word, PowerPoint, and Access Bibles Includes content from John Walkenbach, aka "Mr. Spreadsheet"; Word and Office expert Lisa A. Bucki; MOS Master Instructor and PowerPoint expert Faithe Wempen; Microsoft Certified Application Developer Michael Alexander; and Office and Access expert Dick Kusleika Takes you beyond creating simple text documents, spreadsheets, and presentations to help you use multiple Office applications at once to accomplish critical business tasks Also covers Publisher, OneNote, SkyDrive, the Cloud, and other key features and topics for Office 2013 Get the best of four Office 2013 books in one with this power-packed reference!

Exam Ref 70-347 Enabling Office 365 Services

Word 2016 IN DEPTH Beyond the Basics... Beneath the Surface...In Depth Do more in less time! Are you ready to harness the full power of Word 2016 to create professional documents? Then, you're ready for Word 2016 In Depth. In this comprehensive guide to Word, you'll learn the skills and techniques for efficiently building the documents you need for both your professional and your personal life. Faithe Wempen delivers step-by-step instructions, troubleshooting advice, and insider tips to help you improve your written image in business, academic, organizational, and personal settings.

- Accelerate formatting by creating and applying themes and styles
- Incorporate graphical content such as clip art, photos, SmartArt, and charts
- Save your work in a variety of formats, including backward-compatible Word files, PDF and XPS page layouts, graphics, HTML, and more
- Perform mail and data merges to generate catalogs, form letters, labels, and envelopes
- Learn about the fields that drive many of Word's most powerful features, and how to look behind the scenes to customize field behaviors
- Use indexing, tables of contents, and master documents to organize book-length works
- Cite sources and document references in a variety of formats, including APA and MLA
- Collaborate with other people, even simultaneously, managing each person's comments and changes
- Create complex math formulas without leaving Word
- Write and edit macros that automate repeated tasks
- Work with your Word documents anywhere via OneDrive® and Office Online
- Create user-interactive forms that include a variety of field types

All In Depth books offer

- Comprehensive coverage with detailed solutions
- Troubleshooting help for tough problems you can't fix on your own
- Outstanding authors recognized worldwide for their expertise and teaching style

Learning, reference, problem-solving the only Word 2016 book you need! This book is part of Que's Content Update Program. As Microsoft updates features of Word, sections of this book will be updated or new sections will be added to match the updates to the software. See inside for details.

Applied Statistics for Business and Management using Microsoft Excel

The free book "Fundamentals of Computer Programming with C#" is a comprehensive computer programming tutorial that teaches programming, logical thinking, data structures and algorithms, problem solving and high quality code with lots of examples in C#. It starts with the first steps in programming and software development like variables, data types, conditional statements, loops and arrays and continues with other basic topics like methods, numeral systems, strings and string processing, exceptions, classes and objects. After the basics this fundamental programming book enters into more advanced programming topics like recursion, data structures (lists, trees, hash-tables and graphs), high-quality code, unit testing and refactoring, object-oriented principles (inheritance, abstraction, encapsulation and polymorphism) and their implementation the C# language. It also covers fundamental topics that each good developer should know like algorithm design, complexity of algorithms and problem solving. The book uses C# language and Visual Studio to illustrate the programming concepts and explains some C# / .NET specific technologies like lambda expressions, extension methods and LINQ. The book is written by a team of developers lead by Svetlin Nakov who has 20+ years practical software development experience. It teaches the major programming concepts and way of thinking needed to become a good software engineer and the C# language in the meantime. It is a great start for

anyone who wants to become a skillful software engineer. The books does not teach technologies like databases, mobile and web development, but shows the true way to master the basics of programming regardless of the languages, technologies and tools. It is good for beginners and intermediate developers who want to put a solid base for a successful career in the software engineering industry. The book is accompanied by free video lessons, presentation slides and mind maps, as well as hundreds of exercises and live examples. Download the free C# programming book, videos, presentations and other resources from <http://introprogramming.info>. Title: Fundamentals of Computer Programming with C# (The Bulgarian C# Programming Book) ISBN: 9789544007737 ISBN-13: 978-954-400-773-7 (9789544007737) ISBN-10: 954-400-773-3 (9544007733) Author: Svetlin Nakov & Co. Pages: 1132 Language: English Published: Sofia, 2013 Publisher: Faber Publishing, Bulgaria Web site: <http://www.introprogramming.info> License: CC-Attribution-Share-Alike Tags: free, programming, book, computer programming, programming fundamentals, ebook, book programming, C#, CSharp, C# book, tutorial, C# tutorial; programming concepts, programming fundamentals, compiler, Visual Studio, .NET, .NET Framework, data types, variables, expressions, statements, console, conditional statements, control-flow logic, loops, arrays, numeral systems, methods, strings, text processing, StringBuilder, exceptions, exception handling, stack trace, streams, files, text files, linear data structures, list, linked list, stack, queue, tree, balanced tree, graph, depth-first search, DFS, breadth-first search, BFS, dictionaries, hash tables, associative arrays, sets, algorithms, sorting algorithm, searching algorithms, recursion, combinatorial algorithms, algorithm complexity, OOP, object-oriented programming, classes, objects, constructors, fields, properties, static members, abstraction, interfaces, encapsulation, inheritance, virtual methods, polymorphism, cohesion, coupling, enumerations, generics, namespaces, UML, design patterns, extension methods, anonymous types, lambda expressions, LINQ, code quality, high-quality code, high-quality classes, high-quality methods, code formatting, self-documenting code, code refactoring, problem solving, problem solving methodology, 9789544007737, 9544007733

Microsoft SharePoint 2016 Step by Step

Make the most of Office 2013—without becoming a technical expert! This book is the fastest way to create, edit, format, build, review, and share virtually any form of Office content! Even if you've never used Office before, you'll learn how to do what you want, one incredibly clear and easy step at a time. Office has never, ever been this simple! Who knew how simple Microsoft® Office 2013 could be? This is the easiest, most practical beginner's guide to using Microsoft's incredibly powerful new Office 2013 productivity suite...simple, reliable instructions for doing all you really want to do with the brand-new versions of Word, Excel, PowerPoint, Outlook, and OneNote! Here's a small sample of what you'll learn: Explore Office 2013's updated interface and most efficient shortcuts Use Microsoft Office on the Web and mobile devices Streamline Word document creation with templates, tables, and more Efficiently build and review longer documents—by yourself or with teams Quickly create reliable, sophisticated Excel workbooks Analyze and visualize Excel data with charts, sparklines, pivot tables, and slicers Create high-impact presentations with PowerPoint 2013's newest tools Supercharge presentations with audio, video, animations, and transitions Set up email accounts and personalize

Outlook to your own workstyle Manage your life with Outlook contacts, tasks, to-do lists, and notes Use Social Connector to simplify activities on Facebook, LinkedIn, and beyond Organize research more efficiently with OneNote notebooks Integrate text, links, files, media, screen clips, and handwriting into your OneNote notebooks And much more...

Microsoft Visio 2010 Step by Step

Get up and running with this full-color guide to PowerPoint2013! PowerPoint, the number one presentation software, has been revised and improved with the introduction of Microsoft Office2013. With this all-new, full-color book by your side, you will learn how to take full advantage of all of PowerPoint's powerful and dynamic capabilities. Bestselling veteran For Dummies, author Doug Lowe breaks it all down so that you can create a powerful and effective slideshow presentation with the new wide-screen theme and variant that incorporates videos, pictures, and shapes, and allows you to create customized icons using powerful tools. Shows you how to create presentations with pizzazz using the new collection of themes, and then helps you align shapes, textboxes, and graphics Zeroes in on all of PowerPoint's updated features, such as zooming in and out smoothly, switch slides easily (in or out of sequence), and projecting to a second screen Explains how to Place and track comments next to the text you're discussing so everyone can see who replied to whom, and when Highlights ways to work with hyperlinks, create web pages with PowerPoint, video edit, and much more PowerPoint 2013 For Dummies points you to the power of this updated application so that you can create effective and impressive presentations.

Academic E-Books

Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT WORD 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT WORD 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Office 2010 All-in-One For Dummies

Understand .NET memory management internal workings, pitfalls, and techniques in order to effectively avoid a wide range of performance and scalability problems in your software. Despite automatic memory management in .NET, there are many advantages to be found in understanding how .NET memory works and how you can best write software that interacts with it efficiently and effectively. Pro .NET

Memory Management is your comprehensive guide to writing better software by understanding and working with memory management in .NET. Thoroughly vetted by the .NET Team at Microsoft, this book contains 25 valuable troubleshooting scenarios designed to help diagnose challenging memory problems. Readers will also benefit from a multitude of .NET memory management “rules” to live by that introduce methods for writing memory-aware code and the means for avoiding common, destructive pitfalls. What You'll Learn Understand the theoretical underpinnings of automatic memory management Take a deep dive into every aspect of .NET memory management, including detailed coverage of garbage collection (GC) implementation, that would otherwise take years of experience to acquire Get practical advice on how this knowledge can be applied in real-world software development Use practical knowledge of tools related to .NET memory management to diagnose various memory-related issues Explore various aspects of advanced memory management, including use of Span and Memory types Who This Book Is For .NET developers, solution architects, and performance engineers

Microsoft Azure Essentials - Fundamentals of Azure

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the publication of Alberto Ferrari and Marco Russo's upcoming retail book, *Analyzing Data with Power BI and Power Pivot for Excel* (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details:<http://aka.ms/analyzingdata/details>. Learn more about Power BI at <https://powerbi.microsoft.com/>.

PowerPoint 2013 For Dummies

The quick way to learn Microsoft OneNote! This is learning made easy. Get productive fast with OneNote and jump in wherever you need answers. Brisk lessons and colorful screenshots show you exactly what to do, step by step--and practice files help you build your skills. Access local and online OneNote notebooks from any device Create notes that include handwriting, drawings, screen clips, audio clips, video clips, and structured equations Revise, reorganize, flag, format, search, and share your notes Customize OneNote for the way you like to work Get more done by integrating OneNote with Microsoft Word, Excel, and Outlook Share notes by using email, Microsoft OneDrive, and SharePoint Look up just the tasks and lessons you need

Understanding ActiveX and OLE

Make the most of Outlook2013 -- without becoming a technical expert! Outlook 2013 Absolute Beginner's Guide is the fastest way to get comfortable and productive with the newest version of Outlook, use its powerful new tools, and extend it to the web and the latest mobile devices. Whether you're new to Outlook or you're one of the millions who've used previous versions, this practical,

approachable book will show you how to do exactly what you want, one incredibly clear and easy step at a time. World-renowned Outlook tutorial author Diane Poremsky reveals Outlook 2013's power, helps you quickly master its updated interface, and teaches you how to do all this, and more:

- * Use Peek to instantly find what you need without changing views
- * Set up email just the way you want, and sync only your newest mail
- * Completely control message flow, and regain control over your email life
- * Use advanced email features such as message tracking and deferred delivery
- * Create and work with calendar appointments and meeting invitations
- * Publish and share your calendar
- * Use Contacts, Tasks, and To-Do Lists more efficiently
- * Link Outlook to social networks
- * Sync and share Outlook data, and use powerful Exchange and SharePoint sharing features
- * Track your life with Color Categories, Folders, and Outlook 2013's improved Search
- * Run mail/email merges from within Outlook
- * Efficiently manage and protect your Outlook data files

Office 2013 For Dummies

Deliver world-class collaboration capabilities through the cloud Use SharePoint Online to provide today's most advanced collaboration capabilities--without managing your own infrastructure! This concise reference will help you configure and manage SharePoint Online to meet your requirements for functionality, performance, and compliance. Bill English covers user profiles, security, search, records management, App Catalogs, metrics, and more--to derive maximum value from SharePoint Online. Master the specific skills you need to deploy and run SharePoint Online Choose the version of SharePoint Online that is best for you Manage profiles, properties, audiences, permissions, policies, and MySite settings Use Business Connectivity Services to make SharePoint Online your central hub for all business information Make the most of SharePoint search, indexing, and records and document management Create and manage security and App Catalogs Solve the core issues of governance, risk, compliance, taxonomies, and training

Office 2013 All-In-One Absolute Beginner's Guide

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. This is learning made easy! Get productive fast with SharePoint 2016, and jump in wherever you need answers: brisk lessons and colorful screen shots show you exactly what to do, step by step – and practice files help you build your skills. Fully updated for today's powerful new version of SharePoint, Microsoft SharePoint 2016 Step by Step shows you how to do all this: Customize your team site's layout, features, and apps Manage and share ideas, documents, and data Capture and organize content into lists and libraries Automate business processes with built-in workflows Use social features to communicate and collaborate Work with SharePoint's business intelligence features Publish content using enhanced web content management Use SharePoint with Excel, Access, Outlook, and Lync And much more...

Office 2013 Bible

Experience learning made easy—and quickly teach yourself how to create impressive documents with Word 2007. With Step By Step, you set the pace—building and practicing the skills you need, just when you need them! Apply styles and themes to your document for a polished look Add graphics and text effects—and see a live preview Organize information with new SmartArt diagrams and charts Insert references, footnotes, indexes, a table of contents Send documents for review and manage revisions Turn your ideas into blogs, Web pages, and more Your all-in-one learning experience includes: Files for building skills and practicing the book's lessons Fully searchable eBook Bonus quick reference to the Ribbon, the new Microsoft Office interface Windows Vista Product Guide eBook—plus more resources and extras on CD For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

Microsoft Project 2013 Step by Step

Experience learning made easy—and quickly teach yourself how to build database solutions with Access 2007. With Step By Step, you set the pace—building and practicing the skills you need, just when you need them! Build databases from scratch or from templates Exchange data with other databases and Office documents Create forms to simplify data entry Use filters and queries to find and analyze information Design rich reports that help make your data meaningful Help prevent data corruption and unauthorized access Your all-in-one learning experience includes: Files for building skills and practicing the book's lessons Fully searchable eBook Bonus quick reference to the Ribbon, the new Microsoft Office interface Windows Vista Product Guide eReference—plus other resources on CD For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

Word 2016 In Depth (includes Content Update Program)

E-Books in Academic Libraries: Stepping Up to the Challenge provides readers with a view of the changing and emerging roles of electronic books in higher education. The three main sections contain contributions by experts in the publisher/vendor arena, as well as by librarians who report on both the challenges of offering and managing e-books and on the issues surrounding patron use of e-books. The case study section offers perspectives from seven different sizes and types of libraries whose librarians describe innovative and thought-provoking projects involving e-books. Read about perspectives on e-books from organizations as diverse as a commercial publisher and an association press. Learn about the viewpoint of a jobber. Find out about the e-book challenges facing librarians, such as the quest to control costs in the patron-driven acquisitions (PDA) model, how to solve the dilemma of resource sharing with e-books, and how to manage PDA in the consortial environment. See what patron use of e-books reveals about reading habits and disciplinary differences. Finally, in the case study section, discover how to promote scholarly e-books, how to manage an e-reader checkout program, and how one library replaced most of its print collection with e-books. These and other examples illustrate how innovative librarians use e-books to enhance users' experiences with scholarly works.

Microsoft Access 2013 Step by Step

Experience learning made easy—and quickly teach yourself how to build your own database with Access 2013. With Step by Step, you set the pace—building and practicing the skills you need, just when you need them! Includes downloadable practice files and a companion eBook. Build a database from scratch or ready templates
Create easy-to-use data-entry forms
Write queries to extract and manipulate data
Design reports to summarize data in effective ways
Import data from other databases and documents

Nook HD Survival Guide: Step-by-Step User Guide for the Nook Tablet: Using Hidden Features, Downloading FREE eBooks, Buying Apps, Sending eMail, and Surfing the Web

Office 2013 For Dummies is the key to your brand new Office! Packed with straightforward, friendly instruction, this update to one of the bestselling Office books of all time gets you thoroughly up to speed and helps you learn how to take full advantage of the new features in Office 2013. After coverage of the fundamentals, you'll discover how to spice up your Word documents, edit Excel spreadsheets and create formulas, add pizzazz to your PowerPoint presentation, and much more. Helps you harness the power of all five Office 2013 applications: Word, Excel, PowerPoint, Outlook, and Access
Discusses typing and formatting text in Word and easy ways to dress up your documents with color, graphics, and more
Demonstrates navigating and editing an Excel spreadsheet, creating formulas, and charting and analyzing Excel data
Walks you through creating a PowerPoint presentation and adding some punch with color, sound, pictures, and videos
Explores Outlook, including configuring e-mail, storing contacts, organizing tasks, scheduling your time, and setting appointments
Delves into designing Access databases, including editing, modifying, searching, sorting, and querying; also covers viewing and printing reports, and more
The fun and friendly approach of Office 2013 For Dummies makes doing Office work easy and efficient!

Fundamentals of Computer Programming with C#

David Chappell, the author of professional courses and articles on Microsoft OLE and the Common Object Model (COM), introduces readers to OLE's importance and strategic significance. He delves into how component software led to OLE and then to COM. He also covers topics such as structured storage, monikers, Uniform Data Transfer, and OLE Automation.

Microsoft Excel 2013

The fast and easy way to get things done with Office Perplexed by PowerPoint? Looking to excel at Excel? From Access to Word—and every application in between—this all-encompassing guide provides plain-English guidance on mastering the entire Microsoft Office suite. Through easy-to-follow instruction, you'll quickly get up and running with Excel, Word, PowerPoint, Outlook, Access, Publisher, Charts and Graphics, OneNote, and more—and make your work and home life easier, more productive, and more streamlined. Microsoft Office is the

leading productivity tool in the world. From word processing to business communication to data crunching, it requires a lot of knowledge to operate it—let alone master it. Luckily, Office 2016 All-in-One For Dummies is here to deliver the breadth of information you need to complete basic tasks and drill down into Office's advanced features. Create customized documents and add graphic elements, proofing, and citations in Word Build a worksheet, create formulas, and perform basic data analysis in Excel Create a notebook and organize your thoughts in Notes Manage messages, tasks, contacts, and calendars in Outlook Clocking in at over 800 pages, Office 2016 All-in-One For Dummies will be the singular Microsoft Office resource you'll turn to again and again.

What Every Engineer Should Know About Excel

Describes the features of the software program, including writing formulas, presenting data visually, linking worksheets, using PivotTables, and collaborating online.

Introducing Microsoft Power BI

Applied Business Statistics for Business and Management using Microsoft Excel is the first book to illustrate the capabilities of Microsoft Excel to teach applied statistics effectively. It is a step-by-step exercise-driven guide for students and practitioners who need to master Excel to solve practical statistical problems in industry. If understanding statistics isn't your strongest suit, you are not especially mathematically-inclined, or if you are wary of computers, this is the right book for you. Excel, a widely available computer program for students and managers, is also an effective teaching and learning tool for quantitative analyses in statistics courses. Its powerful computational ability and graphical functions make learning statistics much easier than in years past. However, Applied Business Statistics for Business and Management capitalizes on these improvements by teaching students and practitioners how to apply Excel to statistical techniques necessary in their courses and workplace. Each chapter explains statistical formulas and directs the reader to use Excel commands to solve specific, easy-to-understand business problems. Practice problems are provided at the end of each chapter with their solutions.

Microsoft Outlook 2013 Step by Step

Part of a series of specialized guides on System Center - this book focuses on troubleshooting Configuration Manager, which is used to manage a wide range of Microsoft client platforms, server platforms, and mobile devices. Series editor Mitch Tulloch and a team of System Center experts provide concise technical guidance as they step you through key troubleshooting tasks and solutions.

Office 2016 Simplified

With the many software packages available today, it's easy to overlook the computational and graphics capabilities offered by Microsoft® Excel™. The software is nearly ubiquitous and understanding its capabilities is an enormous

benefit to engineers in almost any field and at all levels of experience. What Every Engineer Should Know About Excel offers in nine self-contained chapters a practical guide to the features and functions that can be used, for example, to solve equations and systems of equations, build charts and graphs, create line drawings, and perform optimizations. The author uses examples and screenshots to walk you through the steps and build a strong understanding of the material. With this book, you will learn how to Set up the keyboard for direct entry of most math and Greek symbols Build a default scatter graph that is applicable to most simple presentations with little cosmetic modification Apply many types of formats to adjust the cosmetics of graphs Use 3D surface and area charts for data and functional representations, with associated cosmetic adjustments Correlate data with various types of functional relations Use line drawing tools to construct simple schematics or other diagrams Solve linear and nonlinear sets of equations using multiple methods Curve student grades using Excel probability functions Model device performance using different types of regression analysis involving multiple variables Manipulate Excel financial functions Calculate retirement accumulation with variable contribution rate and retirement payouts to match increases in inflation Apply Excel methods for optimization problems with both linear and nonlinear relations Use pivot tables to manipulate both experimental data and analytical relationships Calculate experimental uncertainties using Excel And much more!

Microsoft System Center Software Update Management Field Experience

You're beyond the basics, so dive in and really put your spreadsheet skills to work! This supremely organized reference is packed with hundreds of timesaving solutions, troubleshooting tips, and workarounds. It's all muscle and no fluff. Discover how the experts tackle Excel 2010-and challenge yourself to new levels of mastery! Learn expert techniques for designing powerful spreadsheets Apply built-in functions-or write your own-and carry out complex calculations Use rich charting and graphic capabilities to visualize data Perform sophisticated data analysis: financial, statistical, and "what-if" Design PivotTable reports to dynamically analyze data Share and collaborate with others-while managing sensitive data Link and embed Excel data into other documents Create macros with Microsoft Visual Basic for Applications Sample spreadsheets from inside the book Add-ins and other resources to help you extend Microsoft Office programs Links to demos, user communities, and product support

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